Bills to Pay Pro

QuickStart Card

Choose where Bills to Pay opens to.

Choose your scrolling preference for the Bills List.

Tap here to choose, add, or delete a list type.

Tap here to customize the active list's pop-up.

Tap here to clear all Bills to Pay alarms from all bills lists.

Bills To Pay Prefs

Application
- ☑ Close Extras Drawer When Opening
- ☐ Expand All Prefs When Openning
- ☐ Open Floating Button when closing B2P
- ○ Open the Overview First
- ● Open the Last List Used First

Bills List

Bills Page Scrolling Prefs
- ● Full Page
- ○ Half Page
- ○ Quarter Page

Bills To Pay List Names and Items
- ◆ List Name Home Bills
- ◆ List Items American Express

Alarms

The total number of alarms in all of the bills lists is…4

[Clear All Alarms] [Display Alarms]

Registration

Your Registration No.   0000

[Thank You for Registering!]

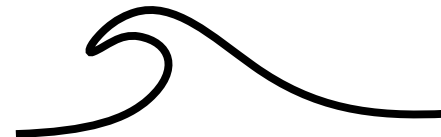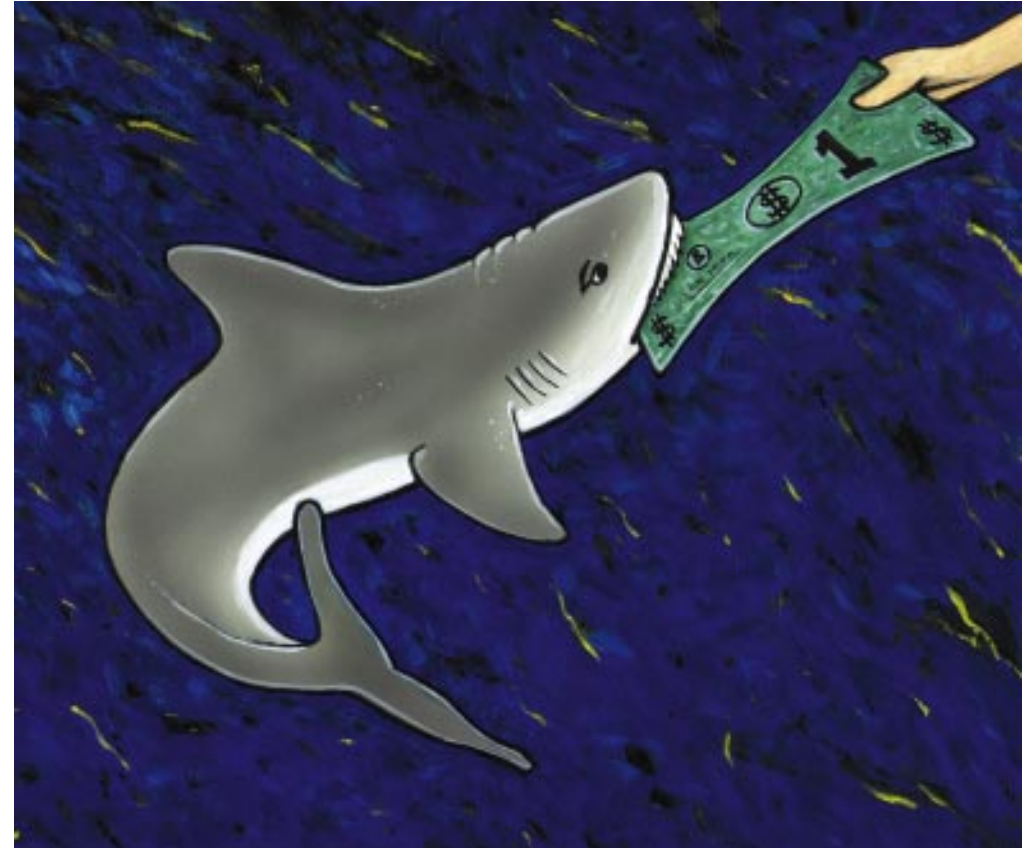*Choose to leave the extras drawer open or closed when Bills to Pay opens.*

Choose to view Prefs as a list or expanded, as shown.

Choose to display the floating button when Bills to Pay is closed.

Tap here to view all of your Bills to Pay alarms.

Tap here to register your copy of Bills to Pay.

The Preferences

MAR Software

THE WAVE OF THE FUTURE

The Overview

Tap here to choose a sort option for the Overview.

Tap here to choose a different folder or to display all Bills Lists.

Tap here to choose which balance or total to display for all lists.

```
1:14 Tue 12/12          ◆ Unfiled Bills
◆ Sort On:  Name of List   ◆ Bills Total
─────────────────────────────────────────
☐  American Express Bills
   Date Created: 12/12/95            $684.78
   ATM Transactions
   Date Created: 12/12/95            $467.83
☑  Budget for Home Remodeling
   Date Created: 12/12/95         $35,867.55
   Business Trip to N.Y. Expenses
   Date Created: 12/12/95          $1,483.45
   Holiday Shopping List
   Date Created: 12/12/95            $783.00
☑  Home Budget for March
   Date Created: 12/12/95          $3,843.17
   January Household Bills
   Date Created: 12/12/95          $2,875.43
   Vacation Expenses
   Date Created: 12/12/95          $6,589.00
─────────────────────────────────────────
Total of bills in folder...        $52,594.21
The total number of lists in memory is..  11
🕐 ⓘ Ⓐ +New Calc        ⬛ ✉ ☒
─────────────────────────────────────────
Names  Dates  Extras  ▲▼ Undo  Find  Assist
```

List name, creation date and total.

Tap here to open the calculator.

Balance Summary for all Lists in the current folder.

Total number of Bills to Pay lists in all folders.

Tap here to close Bills to Pay.

Tap here to print, fax, beam, or mail selected lists.

Tap here to file selected lists.

Tap here to create a new Bills to Pay list.

Tap here for information on MAR Software, for help using Bills to Pay, or to open the Prefs.

The Bills List

Tap here to choose a Bill Item or edit the bill items in the pop-up.

Scrub out the default name and write in the name of your list.

Tap here to sort bills alphabetically. An underline shows the sort column.

Tap here to bring unpaid bills to the top of the list.

Tap here to sort bills by amount.

This is the list's creation date.

```
1:39 Tue 12/12          ◆ Unfiled Bills
Title                              Created
January Household Bills           12/12/95
        Payee          $  Amount    Due
─────────────────────────────────────────
◆ Mortgage         ℗ 1,475.00   [ 1/2 ]
◆ Car Insurance    $ 145.00     [ 1/15 ]
◆ Car Payment      $ 425.00     [ 1/19 ]
◆ Phone            $ 225.00     [ 1/25 ]
◆ Utilities        $ 302.43     [ 1/26 ]
◆ Medical Expenses $ 105     ▲  [ 1/20 ]
◆ Health Club      $ 145        [ 1/25 ]
◆ Cable            $ 53         [ 1/15 ]
[ New Bill Item ]  🔼🔽  [ +Sort Bills by ]
◆  Total for the 8 Bills    $2,875.43
◆  Available Funds...      $ 12,500.00
◆  Balance if all are Paid  $9,624.57
🖊 ⓘ Ⓐ +New Calc         ⬛ ✉ ☒
─────────────────────────────────────────
Names  Dates  Extras  ▲▼ Undo  Find  Assist
```

Tap here to sort by due date.

Tap here to enter a bill's due date or to set an alarm. A bold outline indicates that an alarm has been set for that bill.

Tap here to choose a sort order.

Tap the diamond to choose a total to display.

Write in the available funds here. If Pocket Money is installed, tap 'Available Funds' to choose a balance from a Pocket Money account.

Tap here to scroll the Bills List.

Tap here to add a new bill to the list.

Tap the diamond to choose a balance to display.

Tap here to mark a bill as paid or unpaid, send a bill to the Calendar, ToDo list, or Pocket Money; clear a bill, delete a bill, or create a new bill.